



TRENTON CHRISTIAN SCHOOL

PROCESS OF ENROLLING CHILDREN AT TRENTON CHRISTIAN SCHOOL

****All this information needs to be to the school office 3 days prior to the admissions meeting****

REGISTRATION FORMS

- Complete Student Enrolment Form #1 (3 pages)
- Complete OSR Form

Provide:

- Health #
- Copy of Birth Certificate
- Copy of Proof of Citizenship
- Copy of Immunization Card
- Copies of previous School Records & Assessments
- Receive Membership Package

PRIOR TO ADMISSION MEETING

- Read By-Law #1, Constitution and Parent Handbook
- Return the above completed information to the school office 3 days prior to admissions meeting, along with \$250 deposit cheque (\$150 for JK or SK family)
- Have Completed Letter of Recommendation

ADVANCE NOTICE

- Admissions meeting date with the Principal is scheduled.
- Prospective students will complete an admission screening by the Learning Resource Teachers.
- We require a minimum of one week to complete the admissions procedure.
- This process could take longer if done the last week of August or the first week in September

ADMISSIONS MEETING WITH PRINCIPAL

- Bring completed letter of Recommendation
- Time of sharing reasons for enrolment at TCS
- Board notified of enrolment
- Complete Application for Admission Form #2 (2 pages)
- Deposit cheque cashed.

Enrolment of Child(ren) upon approval